*Notice of Intent - Negotiated Rulemaking w/ Scheduled Meetings*

IDAPAXX – OFFICIAL AGENCY NAME   
  
XX.XX.XX - RULES GOVERNING…   
  
DOCKET NO. XX-XXXX-XXXX *(OARC will assign)*

NOTICE OF INTENT TO PROMULGATE RULES - NEGOTIATED RULEMAKING

**AUTHORITY:** In compliance with Sections 67-5220(1) and 67-5220(2), Idaho Code, notice is hereby given that this agency intends to promulgate rules and desires public comment and input prior to initiating formal rulemaking procedures. This negotiated rulemaking action is authorized pursuant to Section(s) (*include the agency’s specific statutory authority for rulemaking)*, Idaho Code, and *(include any citation to a federal statute or regulation if that is the basis of authority or requirement for the rulemaking)*.

**MEETING SCHEDULE:** A negotiated rulemaking meeting(s) will be held as follows:

***(If available, include the date, time, and location of any scheduled meeting(s).***

The meeting site(s) will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not later than five (5) days prior to the meeting to the agency address below.

**METHOD OF PARTICIPATION:** Persons wishing to participate in the negotiated rulemaking must do the following:

***(Provide an explanation of what is required for a person to participate in the negotiated rulemaking.   
For instance, you may request that all comments be submitted in writing for the record, or it may   
include allowing requests to give oral presentation or requests for additional meetings, etc.   
The agency may use its discretion as to how this may be done.)***

Upon conclusion of the negotiated rulemaking, any unresolved issues, all key issues considered, and conclusion reached during the negotiated rulemaking will be addressed in a written summary. The summary will be made available to interested persons who contact the agency or, if the agency chooses, the summary may be posted on the agency website.

**DESCRIPTIVE SUMMARY AND STATEMENT OF PURPOSE:** The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principal issues involved:

***(Include a descriptive summary of the subject matter and the purpose  
of the rule to be addressed in the proposed rulemaking.)***

**ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS, OBTAINING DRAFT COPIES:** For assistance on technical questions concerning this negotiated rulemaking or to obtain a preliminary draft copy of the rule text *(if available)*, contact (*include the appropriate name and phone number).* Materials pertaining to the negotiated rulemaking, including any available preliminary rule drafts, can be found on the (*agency, board, or commission*) website at the following web address: *(List agency's website address here.)*

Anyone may submit written comments regarding this negotiated rulemaking. All written comments must be directed to the undersigned and must be delivered on or before *(include the date by which comments must be received)*.

DATED

*Name, Title / Agency, Division / Physical Address / Mailing Address / City, State & Zip / phone, fax / email, website*